* **ABLL Board Meeting Minutes**
* March 22, 2017
* Brown Rudnick, Conference Room 18E
* 12pm-1pm
* **Phone:** Kirsten Leary, Suzanne Reed Kidder , Jen Meger
* **Brown Rudnick:** Helen Vlachos, Bob DeFabrizio, Joe Dineen, Christine Spindler, Kara Mack, Chris Laut, Sarah Bennett
* **Minutes from the January 11, 2017 meeting were approved**
* **Officer Updates**
* President
  + Documents for archives
    - Bring folders with all of your materials for the year to Kirsten at the business meeting
  + Annual committee/office update for business meeting
    - Each committee & officer will do a brief oral report. Send in a written report ahead of time to Jen so they can be added to the website. Before the meeting, let Helen know if you don’t think you need to present an oral report
    - Treasurer’s report will be printed out and put on all of the tables
  + Agenda for Business Meeting
    - Chris will do the welcoming and closing remarks
    - For the most part, the voting will be done in person but electronic votes will be sent to the Secretary and Kirsten will announce those at the meeting.
  + New Logo Voting Update
    - It looks like there is going to be a new logo at the end of the voting period.
    - Next steps with new logo:
      * Jen will look at updating the website but Social Law may need to do it
      * It was suggested to do a giveaway at the business meeting but decided to wait until the September welcome party
* Vice-President/President-Elect
  + LLNE/ABLL Joint Meeting Update: Professional Development
    - Looking for panel members for the following topics:
      * What keeps us from doing professional development and how to justify it to managers? Specifically, looking for a librarian who asks a non-librarian for permission to attend professional development events
      * What kinds of professional development experiences do hiring managers look for in potential candidates?
      * Someone local who used to do the traditional library roles and has now moved into a different part of the firm (IT, IP, Competitive Intelligence, etc.)
      * Someone from a management position who could participate in a roundtable advising attendees on steps they should take in expanding their own skills and professional development
* Past President
  + Nomination Committee Update
    - Received a couple of nominations for the 4 open positions
  + Membership dues
    - Dues are currently $110 for individual, vendor, and job-share memberships and $40 for students. Bob proposed reducing members to $100 for individual, vendor, and job-share memberships and $30 for students
      * A vote of the Board was taken and all were in favor (with one absentation) of the new pricing structure.
      * Joe will analyze the numbers to see what this will do to the Association’s reserves and projection for the next year for bare minimum costs. There will be another vote on this at the next meeting after Joe’s report (any Board member is free to make a motion at the next meeting to reconsider the vote).
* Treasurer
  + Financial Update
    - Will discuss over the summer making projected budgets for each committee/officer. Treasurer should check on the budgets at least in December and then re-adjust expected budgets. These estimated budgets will help guide future membership costs by setting a minimum amount needed to spend each year and the minimum amount expected to be in the Association’s bank account.
  + Non-discrimination language
    - Out of 35 bylaws of similar organizations, ABLL is one of four organizations that do not include this in their bylaws.
    - Joe has proposed adding language to ABLL’s bylaws and the proposal is based on Chicago’s Association of Law Librarians. Helen will send that around before the next Board meeting.
    - The Board will consider the language at the next board meeting and will decide if it should be included on the ballot for the business meeting
* Secretary
  + The file cabinet that is currently used for the archives is missing a rod which makes it unusable, but we may be able to buy replacement rods. This would mean we would not have to buy another filing cabinet for 7-10 years.
* **Committee Updates**
  + Education
    - Next educational event is April 13th on Electronic Research Management Software
      * Discussion and demonstrations of software like OneLog and Research Monitor
    - Discussion about defining when vendors are allowed to be excluded from certain events or the ABLL emails. Should policies for the website be created?
      * Board will take this under advisement and discuss it during the summer
  + Sponsorship & Events
    - Christine sent around a proposal for the Business Meeting Luncheon at the Harvard Club on May 17th