**ABLL Board Meeting Minutes**

Wednesday, March 9th , 2016

12:30 – 1:30 pm

Goulston & Storrs, 400 Atlantic Ave., Conf. Rm. 1F

**Goulston:** Bob DeFabrizio, Jen Meger, Helen Vlachos, Suzanne Reed Kidder, Kara Mack, Andrea Rasmussen,

1. **Board Status:**
   1. April Taylor will be taking a leave of absence from her position on the Board.
      1. Thirsty Thursdays should continue, looking for volunteers. Goal would be to have one more before the end of this membership year.
      2. Bob DeFabrizio will produce communications until new VP/Chair of Communications is elected
2. **Nominations:**
   1. Bob will speak with Chris Laut regarding leading the Nominations Committee.
   2. Open Positions include: Communications, Education, Treasurer, VP/President-Elect
   3. List of candidates needs to be announced prior to May Business Meeting.
3. **Previous Meeting:**
   1. Minutes from 1/13/16 meeting were approved and accepted by the Board.
4. **Technology/Website Update:**
   1. Refresh – Social Law installed new WordPress
   2. New Board area – possible posting include: membership lists, forms, educational materials. Please include who posted the documents. Any other suggestions should be passed on to Jennifer Meger.
   3. Possible addition of a Forum for communication and collaboration – Jennifer will look into feasibility.
   4. Access/Membership lists – Kara Mack will work on clean up. Jennifer will help Kara with process for setting new member access.
   5. Emailing Membership re: Brown Bags – if the topic is not appropriate for vendors, the email will specify.
   6. Email Lists -- discussed possibly removing email lists for ease of administration
5. **May Business Meeting Update:**
   1. April 6th meeting will be a preparation meeting for the annual Business Meeting.
   2. May 18th tentative date.
   3. Location – suggestions were discussed. Possibility of Hampshire House. Bob will follow up with Roger Lemire.
   4. Lifetime Membership – Rodney Kohlina and Jeanette Tracey are nominated
   5. Voting
      1. Electronic voting will be available to all membership
      2. Will need volunteers for vote counting
6. **President Update:**
   1. $850 check is needed for registration with the IRS for 501 status.
7. **Membership Update:**
   1. Vendor Memberships – discussion of elimination of membership eligibility, better definition, possibility of Non-Profit Vendor Memberships, possibility of exclusive sponsorship role (eg. Website, Welcome Back party).
8. **Education Update:**
   1. ABLL/LLNE
      1. 8 members registered, ABLL has committed $500
9. **Sponsorship/Events Update:**
   1. 50th Anniversary – planning on hiatus until new membership year and new president is installed.
   2. Symbol/Logo refresh to coincide with 50th anniversary